

MINUTES

EAST BONNER COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING SANDPOINT, IDAHO Monday, April 8, 2024

WELCOME/ROLL CALL

The meeting was called to order by Chairperson Amy Flint at 4:30 pm and was held in Community Room A of the Sandpoint Branch Library at 1407 Cedar Street in Sandpoint, Idaho. Other trustees present were Jeanine Asche, Susan Shea, Judy Meyers & Joan Terrell.

Also present were Director Interim Vanessa Velez and staff members Mary-Claude Margairaz, Brendan Mooney and Lisa Rosa.

Members of the public present: Kathryn Barlow, Krista Eberle & Suzanne Davis.

PUBLIC COMMENTS AND ACKNOWLEDGEMENTS

Kathryn Barlow made the observation that circulation is down but does not seem to be offset by digital materials. Wonders if people are not coming in because of the scary materials in the library. Stated that according to the Idaho Family Policy Center, 75% of voters believe public schools and community libraries should keep pornographic materials away from minor children. She also hopes that the new director will be someone who shares conservative values.

Krista Eberle is very appreciative of the library staff and the board of trustees. She doesn't support house bill 710 and believes that parents should supervise what their children read.

Suzanne Davis needs a volunteer to join her and her team for the IBOB regional battle in Coeur d'Alene on April 13th. She asked if any board members would be willing to volunteer.

CONSENT AGENDA

- **APPROVAL OF MINUTES**
 - Regular meeting on 03/11/2024
 - Executive session on 03/13/2024
 - Executive session on 03/15/2024
- **COMMUNICATIONS**
- **REPORTS OF COMMITTEES AND DELEGATES**
 - Friends of the Library
 - Policy Review Committee

APPROVAL OF CONSENT AGENDA

Joan asked for a correction to last month's minutes. Judy was the trustee who listened to the radio interview with Joyce.

Susan Shea moved to accept the consent agenda which includes the approval of the corrected minutes of the regular meeting held Monday, March 11, 2024, the executive sessions held on March 13 and 15, 2024, the communications and the reports of the committees and delegates of today's meeting. The motion passed with a unanimous voice vote.

REPORT OF THE LIBRARY DIRECTOR

Jeanine thinks the Dancing Stories programs are great. She is also impressed with the Natural Connection programs.

Joan likes that Frank included the 2023 information for comparison.

She inquired about the RFID process. Brendan stated that it is going really well, and that Billy is taking the lead on the project, tagging about 300 books an hour with his team. Joan asked if there is still a need for volunteers. Brendan answered that yes, volunteers are needed because it is a very repetitive task.

Joan stated that the STEM-focused Title Night was very successful and gave Brenden kudos. Amy addressed the public comment from Kathryn Barlow. Vanessa confirmed that physical books and audiobooks circulation is down, but e-books and e-audiobooks circulation is considerably up. She wonders if the auto renewal of physical materials could be part of the lower circulation numbers. She also stated that the budget for electronic materials will need to be increased in next year's budget.

Susan said that the number of people visiting the website is down too. Vanessa thinks it could be because of all the advertising done via social media. Judy loves the library Facebook ads she sees.

Joan suggested that the statistical reports for electronic materials need to be changed because the tracking is like comparing apples to oranges.

Amy pointed out that Hoopla & Overdrive numbers are higher than last year. Susan would like to see a total for them.

Jeanine said that the library will never get rid of all the books but there is a need for more program space.

Amy said some of the bookmobile attendance stops are down. Vanessa thinks it could be due to patrons using more electronic media. She added that the library tries not to change the location of the stops because communication with patrons regarding changes is difficult. The bookmobile doesn't have a lot of visitors, but it has regulars.

Jeanine Asche presented a motion to accept the Report of the Library Director as submitted. The motion passed unanimously.

TREASURER'S REPORT OF INCOME AND EXPENDITURES

Mary-Claude reported that she will be attending the State Levy training in Coeur d'Alene on May 2nd and she is excited about it. The end of March is the halfway point of the fiscal year. The income is at 56.4% and the expenses are at 45.9% of budgeted amounts. The budget process for FY2025 will start this month.

Joan Terrell made a motion to accept the Treasurer's Report of Income and Expenditures and to pay the expenditures. The motion passed unanimously.

UNFINISHED BUSINESS – none.

NEW BUSINESS

1. Combine the role/mission of Committees & Goals of Committees Policy.

Amy stated that two documents that were repetitive were combined with minor changes.

Jeanine Asche made a motion to accept the combining of the role/mission of Committee & Goals of Committee Policy. The motion passed unanimously.

2. Approve modification to Goals of Committees.

Jeanine Asche made a motion to accept the modification to Goals of Committees. The motion passed unanimously.

3. Approve new position / wage classification level for Assistant Director.

Jeanine Asche made a motion to approve the new position classification level for Assistant Director. The motion passed unanimously.

Susan Shea made a motion to approve the new wage classification level for Assistant Director. The motion passed unanimously.

4. Discussion on donations to non-profit organizations.

Susan thinks it should be a big no.

Jeanine thinks it should be a discussion; non-profits donate to non-profit organizations in exchange for advertising and it could be a good thing. She suggested the discussion goes to the Policy Committee.

Susan is concerned about picking and choosing who the library supports and how to justify it to the public.

Vanessa could see having a certain budgeted amount until it is gone.
Amy said because the library is the recipient of taxpayers' money, it needs to be passed on to the Policy Committee.

**Executive Session in accordance with the provisions of Idaho Code 74-206 (1)(a):
"To consider hiring a public officer, employee, staff member or individual agent."**

Also present was Lisa Rosa, HR Manager.

The Trustees voted individually and entered into executive session at 5:25 pm.

Voice votes results:

Jeanine Asche	yes
Amy Flint	yes
Judy Meyers	yes
Susan Shea	yes
Joan Terrell	yes

The Trustees returned from executive session at 6:07 pm.

Action taken after return to open meeting: none.

ADJOURNMENT

Susan Shea moved to adjourn the meeting at 6:07 pm.

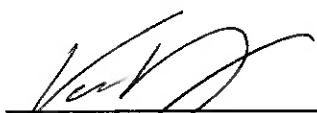
The next scheduled meeting will be:

- Regular meeting of the Board of Trustees, 4:30 pm, Monday May 13, 2024, Community Meeting Room A, Sandpoint Branch Library, 1407 Cedar Street, Sandpoint, Idaho.

Respectfully submitted,

Mary-Claude Margairaz
Bookkeeper

Date Approved 5/13/24



Vanessa Velez, Principal Librarian



Amy Flint, Board Chairperson