

MINUTES

EAST BONNER COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
SANDPOINT, IDAHO
Monday, March 11, 2024

WELCOME/ROLL CALL

The meeting was called to order by Chairperson Amy Flint at 4:30 pm and was held in Community Room A of the Sandpoint Branch Library at 1407 Cedar Street in Sandpoint, Idaho. Other trustees present were Jeanine Asche, Susan Shea, Judy Meyers & Joan Terrell.

Also present were Director Interim Vanessa Velez and staff members, Brenden Bobby, Mary-Claude Margairaz, Brendan Mooney & Lisa Rosa.

PUBLIC COMMENTS AND ACKNOWLEDGEMENTS – none were made.

CONSENT AGENDA

- **APPROVAL OF MINUTES**
Executive Session on 02/07/2024
Regular meeting on 02/12/2024
- **COMMUNICATIONS**
- **REPORTS OF COMMITTEES AND DELEGATES**
 - Friends of the Library
 - Policy Review Committee

APPROVAL OF CONSENT AGENDA

Jeanine Asche moved to accept the consent agenda which includes the approval of the minutes of the executive session held on February 7, 2024, and the regular meeting held Monday, February 12, 2024, the communications and the reports of the committees and delegates of today's meeting. The motion passed with a unanimous voice vote.

REPORT OF THE LIBRARY DIRECTOR

Amy Flint is amazed by all that is going on at the library. Susan Shea wondered why the bookmobile's batteries had to be replaced. Vanessa responded that it was for the old bookmobile, before it got picked up by its new owners.

Joan Terrell commented on the HVAC expenses. Vanessa stated that replacing the cooling tower will be on next year's budget. The repairs are normal wear and tear as the unit is part of the original building.

Judy Meyers was surprised by the number of applications Lisa received for the garden position. She also listened to the radio interview Joyce gave and thought she did a great job.

Joan Terrell thanked Suzanne for the youth department report. She is also grateful that virtual reality will be brought to retirement homes.

Amy Flint presented a motion to accept the Report of the Library Director as submitted. The motion passed unanimously.

APPROVAL OF EXPENDITURES

Judy Meyers asked if the percentage of income and expenses on the actual vs budget report are on target. Mary-Claude responded that yes, the numbers are where they should be.

Joan Terrell made a motion to accept the Treasurer's Report of Income and Expenditures and to pay the expenditures. The motion passed unanimously.

UNFINISHED BUSINESS – none.

NEW BUSINESS

1. Approve modification of the Online Communications Policy.

Vanessa stated that one sentence was added to the policy to include potential chat messaging services at the Info and Tech desks.

Jeanine Asche made a motion to approve the modification of the Online Communications Policy. The motion passed unanimously.

2. Approve transfer of funds from Capital Asset Fund for the RFID expense.

Mary-Claude stated that it is an internal entry to reduce the Capital Asset Fund reserve that is there for bigger capital asset improvements.

Judy Meyers made a motion to approve the internal transfer of funds for the RFID expense from Capital Asset Fund into the Operating Reserve Fund. The motion passed unanimously.

3. Raspberry Pi & project code presentation

Brenden said the program started two years ago and is currently well attended. The group meets in the VR room three times a week. It mostly consists of children and one teenager. The children came for the presentation and Ruby showed the buggy she built using Raspberry Pi to program the movements of the buggy.

The children are also using spiral learning to practice scale and moving scenes. They presented an animated pirate story they collaborated to build.

The next project will be to build a game like Super Mario.

4. Ambassador trip for IT-STEM Opportunity Hub presentation

Brenden and Brendan took an ambassador trip down Hwy 95 to Boise. They visited eight libraries and the Idaho Commission for Libraries (ICFL), building relationships while sharing ideas.

EXECUTIVE SESSION

Executive Session Idaho Code 74-206 (1)(a): "To consider hiring a public officer, employee, staff member or individual agent."

Also present was Lisa Rosa, HR Manager.

The Trustees voted individually and entered the executive session at 5:38 pm.

Voice votes results:

Jeanine Asche	yes
Amy Flint	yes
Judy Meyers	yes
Susan Shea	yes
Joan Terrell	yes

The Trustees returned from executive session at 6:46 pm.

Action taken after return to open meeting: none.

ADJOURNMENT

Susan Shea moved to adjourn the meeting at 6:46 pm.

The next scheduled meeting will be:

- Regular meeting of the Board of Trustees, 4:30 pm, Monday April 8, 2024, Community Meeting Room A, Sandpoint Branch Library, 1407 Cedar Street, Sandpoint, Idaho.

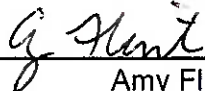
Respectfully submitted,

Mary-Claude Margairaz
Bookkeeper

Date Approved 4/8/24



Vanessa Velez, Director Interim



Amy Flint, Board Chairperson