

MINUTES

EAST BONNER COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING SANDPOINT, IDAHO Monday, July 11, 2022

WELCOME/ROLL CALL

The meeting was called to order by Chairperson Amy Flint at 4:30 pm and was held in Community Room A of the Sandpoint Branch Library at 1407 Cedar Street in Sandpoint, Idaho. Other trustees present were Jeanine Asche, Susan Shea, Judy Meyers & Joan Terrell.

Also present were Director Viktor Sjoberg and staff member Mary-Claude Margairaz.

Members of the public present was Kathryn Barlow.

PUBLIC COMMENTS AND ACKNOWLEDGEMENTS

No public comments were received.

CONSENT AGENDA

1. Consent Agenda Approval – Action Items

- Approval of Minutes – 06-13-2022
- Communications
- Report of Committees and Delegates
 - Personnel Committee*
 - Finance/Audit Committee*
 - Policy Review Committee*

APPROVAL OF CONSENT AGENDA

Jeanine Asche moved to accept the consent agenda, which includes the approval of the minutes of the regular meeting held Monday, June 13, 2022, the communications and the reports of the committees and delegates of today's meeting. The motion passed with a unanimous voice vote.

REPORT OF THE LIBRARY DIRECTOR

Jeanine Asche loves the fact that Annette is back. She also enjoyed reading about the programs and Frank's report. Viktor Sjoberg stated that Frank is cultivating community among the tutors and is trying new things. He is really pleased.

Joan Terrell asked about the bookmobile bids. Viktor Sjoberg shared that he received one bid and other vendors are asking questions. He expects more bids to come in.

Joan Terrell said she got to experience the STEM and that the public was having a lot of fun.

Amy Flint wondered about having no statistics on the homebound service. Viktor Sjoberg said the library is not providing the service at this time. One of the new employees is training and we will assess the need for homebound services and other outreach soon. Amy also questioned that the Youth program has no statistic comparison for FY2021. Covid forced the library to suspend programming.

Jeanine Asche presented a motion to accept the Report of the Library Director as submitted. The motion carried with a unanimous voice vote.

TREASURER'S REPORT OF INCOME AND EXPENDITURES

Mary-Claude Margairaz said that the first progressive billing payment was made on the Clark Fork pavilion project. She also stated that the finance office is looking at the current budget and letting Department Heads know what they have left to spend as the fiscal year-end is approaching.

Joan Terrell made a motion to accept the Treasurer's Report of Income and Expenditures and to pay the expenditures. The motion passed unanimously.

NEW BUSINESS

New Business

- Review and approve the updated Collection Development Policy (action item)

Jeanine Asche made a motion to accept the updated Collection Development Policy. The motion passed unanimously.

- Vision Insurance Coverage for Employees (action item)

Jeanine Asche made a motion to accept the Vision Insurance Coverage Option 1 for Employees, to be paid by the District. The motion passed unanimously.

- Review and approve revised Bylaws (action item)

Amy Flint sent the draft of the revised Bylaws to the library's attorney for review and has not heard back. This item is tabled for the August board meeting.

- Change of Employee Benefits Broker (action item)

Viktor Sjöberg stated that it makes sense to have local representation as it makes for a better user experience for the employees. He also stressed the importance of spending our money within the District.

Amy Flint made a motion to accept the Change of Employee Benefit Broker to Taylor Insurance. The motion passed unanimously.

- Fiscal Year 2023 Budget Draft (discussion/action item)

Mary-Claude Margairaz stated that the County still needs to provide one more number to be able to complete the L2 form. It will be provided at the end of July.

Susan Shea would like more detail on the payroll increase between the current fiscal year and the proposed budget. She is questioning the sustainability of the financial standing of the District. An additional budget meeting is requested for July 21, 2022. This item is tabled until then.

- Surplus Property (action item)

Susan Shea made a motion to accept the Surplus Property of the 2001 snow blower. The motion passed unanimously.

ADJOURNMENT

Susan Shea moved to adjourn the meeting at 5:45 pm.

The next scheduled meeting will be:

- Regular meeting of the Board of Trustees, 4:30 pm, Monday August 8, 2022, Community Meeting Room A, Sandpoint Branch Library, 1407 Cedar Street, Sandpoint, Idaho.

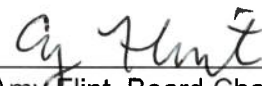
Respectfully submitted,

Mary-Claude Margairaz
Bookkeeper

Date Approved

8/8/22


Viktor Sjöberg, Director


Amy Flint, Board Chairperson