

MINUTES

EAST BONNER COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING SANDPOINT, IDAHO

Tuesday, October 12, 2021

WELCOME/ROLL CALL

The meeting was called to order via Zoom by Chairperson Amy Flint at 4:31 pm and was held in Community Room A of the Sandpoint Branch Library at 1407 Cedar Street in Sandpoint, Idaho. Other trustees present via Zoom were Susan Shea, Judy Meyers & Joan Terrell.

Present in Room A were Director Ann Nichols, staff members Mary-Claude Margairaz and Kevin Shields. Alex Stanton from Exbabylon was also present.

Members of the public present: Christina Rising.

PUBLIC COMMENTS AND ACKNOWLEDGEMENTS

Christina Rising expressed concerns for the children that come in the Clark Fork Library after school. She claims that the children have no parental supervision while at the Library and they are in danger of human trafficking, exposure to witch crafting displays and have no censorship to computer and book access. She is looking for a safeguard by the door and by the computers.

Amy Flint suggested that the Library posts a notification for parents to be aware and have the Director discuss the concerns with the Clark Fork staff.

CONSENT AGENDA

- APPROVAL OF MINUTES – regular meeting
- COMMUNICATIONS
- REPORTS OF COMMITTEES AND DELEGATES

APPROVAL OF CONSENT AGENDA

Susan Shea moved to accept the consent agenda, which includes the approval of the minutes of the regular meeting held Monday, September 13, 2021, the communications and the reports of the committees and delegates of today's meeting and move the New Business HVAC item to the beginning of the meeting. The motion passed with a unanimous voice vote.

New Business – HVAC

Kevin Shields asked what the concerns are regarding the HVCA system. Amy Flint responded that the air quality in the building is a concern; the hot and cold spots is another one. Judy Meyers agreed with both concerns and would like to have more research done on the GPS filtration system.

Kevin Shields stated that the bid received from Air Tech is expensive, 1 to 2 million. He also said that there are 24 packages in the ceiling, 3 boilers and 2 pumps. He stated that the temperature is inconsistent because it is a big building; the adjustments to temperature are slow to be felt.

Susan Shea asked if the Library actually has an air quality issue. Amy Flint wondered if there is a way to track the air quality. Kevin Shields said he would contact Air Tech to find out and report to the Board of Trustees.

Amy Flint volunteered to review Air Tech's proposal and would like the HVAC discussion to be continued next month.

REPORT OF THE LIBRARY DIRECTOR

Amy Flint supports the Director's idea to hire a full time outreach employee. Joan Terrell likes the TMC trailer. Amy Flint thinks Brenden Bobby is doing great and Ann Nichols reported that people stop her while out and about to praise his articles.

Joan Terrell thought Micheal Dwyer's report was useful.

Amy Flint inquired about the installation of the TBS360 printing system and Ann Nichols confirmed that it is happening on Wednesday, October 13th.

Susan Shea presented a motion to accept the Report of the Library Director as submitted. The motion carried with a unanimous voice vote.

TREASURER'S REPORT OF INCOME AND EXPENDITURES

Mary-Claude Margairaz reported that she applied previous year grants to the FY2021. Year-end entries are being made in the books.

She inquired if the Trustees would like to renew their ALA membership and it was confirmed. Joan Terrell stated that she doesn't receive the newsletter and Mary-Claude Margairaz said she would contact ALA to add Joan Terrell as well as request that the newsletter be sent electronically to all if it is an option.

Mary-Claude Margairaz reported that the State Investment Pool interest rates have gone down this year and it makes a decrease of interest income of about 40K.

Auditors will come in November.

Susan Shea made a motion to accept the Treasurer's Report of Income and Expenditures and to pay the expenditures. The motion passed unanimously.
UNFINISHED BUSINESS - NONE

NEW BUSINESS - Alex Stanton with Exbabylon

Amy Flint stated that the Library is concerned by the high expenses and that it is not getting the service for the money paid.

Alex Stanton presented an explanation of the IT over budget expenses for FY2021. It was agreed that moving forward, Alex Stanton would host a quarterly meeting with the Finance Officer and/or Director to go over the budget. It was also agreed that with Exbabylon's legal team approval, an addendum to the current 3 years contract would be added, stating that the contract can be broken if the Library doesn't get enough funding to cover IT expenses.

NEW BUSINESS - Updated Committees List – Michelle to Facilities & Tala to Technology

Amy Flint noted the addition to both Committees.

ADJOURNMENT

Susan Shea moved to adjourn the meeting at 6:30 pm.

The next scheduled meeting will be:

- Regular meeting of the Board of Trustees, 4:30 pm, Monday November 8, 2021, Community Meeting Room B, Sandpoint Branch Library, 1407 Cedar Street, Sandpoint, Idaho.

Respectfully submitted,

Mary-Claude Margairaz
Bookkeeper

Date Approved 2/25/2022

Ann M. Nichols, Director

V. Sjoberg
Signed by Viktor Sjoberg, Director in absentia

Amy Flint
Amy Flint, Board Chairperson