

## MINUTES

EAST BONNER COUNTY LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING  
SANDPOINT, IDAHO  
Monday, November 8, 2021

### WELCOME/ROLL CALL

The meeting was called to order by Chairperson Amy Flint at 4:30 pm and was held in Community Room A of the Sandpoint Branch Library at 1407 Cedar Street in Sandpoint, Idaho. Other trustees present were Jeanine Asche & Joan Terrell. Judy Meyers & Susan Shea were present via Zoom.

Also present were Director Viktor Sjoberg and staff member Mary-Claude Margairaz.

There were no members of the public present.

### PUBLIC COMMENTS AND ACKNOWLEDGEMENTS

No public comments were received.

### CONSENT AGENDA

- APPROVAL OF MINUTES – regular meeting 10-12-2021
- COMMUNICATIONS
- REPORTS OF COMMITTEES AND DELEGATES

### APPROVAL OF CONSENT AGENDA

*Jeanine Asche moved to accept the consent agenda, which includes the approval of the minutes of the regular meeting held Monday, October 12, 2021, with the corrected date of November 8, 2021 for the next meeting, the communications and the reports of the committees and delegates of today's meeting. The motion passed with a unanimous voice vote.*

### REPORT OF THE LIBRARY DIRECTOR

The Board of Trustees welcomed Viktor Sjoberg as the new Director.

Jeanine Asche inquired if Ann Nichols is available for the transition if needed. Amy Flint responded that she is out of town for a couple of weeks. Viktor Sjoberg stated that he received a nice email from Ann Nichols and that they will hopefully meet for coffee and go over things when she returns.

Susan Shea suggested that Amanda Ruff contact Alex Stanton at Exbabylon directly to resolve the hotspots issues.

Amy Flint thinks that Brenden Bobby's articles are great and that he represents the Library really well.

Jeanine Asche asked about the Clark Fork projects and Joan Terrell reported that they are delayed. Amy Flint stated that the outdoor project is on hold for the winter. Judy Meyers needs to step back for a while and she volunteered to send Viktor Sjoberg copies of all the past Facilities Committee communication to get him caught up.

Jeanine Asche asked if the Library is hiring a replacement of Kimber Glidden for the Youth Services and Mary-Claude Margairaz answered that Erin Stanley has been hired for the position. Tala Wood is taking over the Circulation Coordinator position.

***Joan Terrell presented a motion to accept the Report of the Library Director as submitted. The motion carried with a unanimous voice vote.***

## **TREASURER'S REPORT OF INCOME AND EXPENDITURES**

Mary-Claude Margairaz informed the Trustees that the FOL is offering to match year-end donations up to \$3,500. She also reported that the Toyota Tacoma truck that was ordered in August would be delivered this week. It will be paid for with previous years grant money.

Work for the audit is still going on and the auditors should be coming sometime in December.

October had a lot of annual renewal expenses for the new fiscal year.

***Jeanine Asche made a motion to accept the Treasurer's Report of Income and Expenditures and to pay the expenditures. The motion passed unanimously.***

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

#### **1. Elect new Secretary/Clerk**

Amy Flint named Viktor Sjoberg as Secretary/Clerk of the Board.

Joan Terrell would like to publicize a press release to let the community know the Library has a new Director.

Mary-Claude Margairaz will inform the county of the new hire.

***Amy Flint made a motion to accept the election of Viktor Sjoberg as the new Secretary/Clerk. The motion passed unanimously.***

**2. Authorization for Credit Cards**

***Jeanine Asche made a motion to accept the addition of Viktor Sjoberg to the credit card accounts. The motion passed unanimously.***

**3. Authorization for Safe Deposit Box**

***Jeanine Asche made a motion to accept the addition of Viktor Sjoberg to the Mtn West Bank safe deposit box. The motion passed unanimously.***

**4. Authorization signature for Mountain West Bank**

***Jeanine Asche made a motion to accept the addition of Viktor Sjoberg as a signor to the Mtn West Bank checking account. The motion passed unanimously.***

**5. Authorization for State Investment Pool**

***Jeanine Asche made a motion to accept the addition of Viktor Sjoberg to the State Investment Pool accounts. The motion passed unanimously.***

**ADJOURNMENT**

***Jeanine Asche moved to adjourn the meeting at 5:21pm.***

The next scheduled meeting will be:


- Regular meeting of the Board of Trustees, 4:30 pm, Monday December 13, 2021  
Community Meeting Room A, Sandpoint Branch Library, 1407 Cedar Street,  
Sandpoint, Idaho.


Respectfully submitted,

Mary-Claude Margairaz  
Bookkeeper

Date Approved

12/13/2021

  
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Viktor Sjoberg, Director

  
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Amy Flint, Board Chairperson