

Surplus Equipment Policy

East Bonner County Free Library District

Policy Statement

It is the policy of the East Bonner County Library District to dispose of surplus property in accordance with the laws of the State of Idaho.

Pursuant to Idaho Code, Sections 60-106, 60-109, 64-5726, 67-2024A, 67-5722 and 67-5734:

- Library Managers will prepare a list of items recommended for disposal as surplus.
- The Library Director, or his/her designee, will review the recommendations, and then present a list to the Board of Trustees for their consideration.
- The Board of Trustees will make the determination as to whether or not the items are surplus, and declare the listed property as such.
- The Library Director, or his/her designee, will arrange for disposal of items determined to be surplus in accordance with the Idaho Codes cited above.
- Idaho Code 67-5726 states, "...all employees of an agency, including their spouses, dependents or any other person acting on the employee's behalf, are prohibited from acquiring surplus property from the agency in which the employee is employed."