

GUIDELINES FOR COMMITTEES
OF THE
EAST BONNER COUNTY FREE LIBRARY DISTRICT
BOARD OF TRUSTEES

THE ROLE OF COMMITTEES :

Committees exist for the purpose of providing information to the Board of Trustees and/or the library administration. Implementation of the Board's policies and directives is the responsibility of the district's administration and staff unless trustees, by a majority vote, assign responsibility to someone else.

Adopted 10-10-00
Amended/Reaffirmed 10/2013
East Bonner County Free Library District
Board of Trustees

MISSION STATEMENTS

FACILITIES COMMITTEE

_____ "The function of the Facilities Committee is to gather and study information and make recommendations to the Board of Trustees on the facility needs of the Library District, both present and future, including the District's investment in library branches."

FINANCE / AUDIT COMMITTEE

"It is the mission of the Finance/Audit Committee to recommend the means of securing stable funding for library operations and long-range goals, to recommend the annual budget to the trustees and to oversee the audit of the Library District's financial records."

LONG-RANGE GOALS COMMITTEE

"It is the mission of the Long-Range Goals Committee to annually review the Library District's long-range plan and to prepare a draft of recommended changes or modifications that may be necessary."

PERSONNEL COMMITTEE

"It is the mission of the Personnel Committee to study personnel matters, and make recommendations, as directed by the Board of Trustees or requested by the Library Director."

LIBRARY SERVICES/MARKETING COMMITTEE

"It is the mission of the Library Services & Marketing Committee, in conjunction with the library director, to advise the Board of Trustees regarding new services to be considered and improvements in service that may better meet the needs of district residents. The committee may also suggest means whereby the library district and its services are marketed to the public."

POLICY REVIEW COMMITTEE

“It is the mission of the Policy Review Committee to regularly review the policies of the East Bonner County Library District and make recommendations to the library Board of Trustees regarding proposed additions and/or revisions.”

TECHNOLOGY COMMITTEE

“It is the mission of the Technology Committee to investigate emerging technologies and to determine the potential impact of these technologies on the Library District and library services.”