

## **Displays and Exhibits Policy East Bonner County Library District**

The Library Director, or his/her designee, will actively seek collections for temporary display. These exhibits are meant to show the wide area of interest represented in our communities.

- The Library District assumes no liability for damage to, or loss of, items on display.
- Exhibitors must sign an agreement indemnifying the Library District against any and all liability.
- Exhibitors wishing to insure their display item(s) must obtain their own coverage.

All displays, whether generated by the public or the library staff will be considered in terms of the criteria listed below. Responsibility for the selection of displays resides with the Library Director or his/her designee, Library Board chair, or Board representative. The Library does not accept responsibility for ensuring that all points of view are represented in any single display. Granting of permission to display materials does not imply Library endorsement of content or points of view.

### **Goals of the displays**

- To support community, cultural and artistic activities.
- To encourage individuals to contribute to the appreciation of the arts.
- To broaden horizons by presenting a wide range of art, collections or displays.
- To nourish intellectual, aesthetic and creative growth.
- To reach non-traditional library patrons.

The following categories will be considered when approving displays:

- Artist's original work, subject, style and technique suitable for intended audience
- Artistic expression, historical or regional relevance
- Appropriateness to special events, anniversaries, holidays, etc.
- Relation to other events or displays in the community
- Representation of an influential movement, genre, trend, or national culture
- Attention to viewers and public
- Ease of installation

### **Applying for Display Space**

All potential exhibitors must complete a Display Application to be submitted to the Library Director, or his/her designee. This form is available at the Information Desk or online at [www.ebonnerlibrary.org](http://www.ebonnerlibrary.org)

Displays by the East Bonner County Library District will be given first priority for display. Displays are scheduled for six weeks by the Lifelong Learning staff after review.

Individuals using the Library's display cases may not install their works prior to the dates on which their space reservations begin. Exhibitors should recognize that the Library is a public building used by a large number of people. The East Bonner County Library District will not be responsible for any damage or loss that may occur during setup and removal or during the time the exhibit is displayed. Each artist must schedule the installation and removal date and time with the Lifelong Learning staff. Artists who fail to remove materials on or before the specified date will not be allowed to use display space in the future.

Displays must conform to the space restrictions of the exhibit areas provided. The East Bonner County Library District does not allow solicitation or selling of items in the library. The artist's name and contact information may be made available. No price tags may be affixed to the works displayed or pricing lists distributed in the Library. All publicity concerning the displays must be approved by the Library.

The Library Board of Trustees may amend this policy whenever it deems appropriate and in response to changing conditions.

Adopted 04-09-2012  
Amended & Approved 10-09-2018  
East Bonner County Library District  
Board of Trustees