

Fundraising Activity Policy East Bonner County Free Library District

Policy Statement

The East Bonner County Free Library District does not promote private commercial activity. However, the Library District may permit use of library grounds and/or facilities by not-for-profit corporations or other community groups for fundraising activity under the following guidelines.

These guidelines are:

- A. A written request shall be submitted in advance to the Library Director, or his/her designee.
- B. Upon approval library grounds or facilities shall be available on a first come, first served, basis. However, library-related programs will be given preference in scheduling. The District reserves the right to reschedule or cancel reservations in order to use the space for programs or events sponsored by the Library.
- C. All uses of Library District property shall conform to policies and rules promulgated by the District, and to applicable laws and rules adopted by local, state and federal governments.
- D. A deposit may be required.
- E. Each group will pay for damages to property of the Library District resulting directly or indirectly from the conduct of any member, officer, employee, guest, participant, attendee or agent of the group/organization.
- F. The requesting party(ies) shall provide certification to the Library District that they have secured insurance coverage for the activity that will hold harmless the District from any and all claims.
- G. Permission to use library grounds or facilities may be withdrawn for cause.